

REQUEST TO CANCEL PROPERTY FRAUD ALERT

Because the Cook County Recorder's Office wants to prevent fraudulent or unwanted cancellations of existing Property Fraud Alerts, we thank you for completing the following steps to ensure your identity.

1. The alert may be canceled only by the person in whose name it was created
2. If not canceled in person (with ID) at our Fraud Unit, located at 118 N. Clark, Room 120, Chicago, the affidavit below will need to be completed by the person in whose name the alert is registered, and notarized.
3. To cancel in person, please schedule an appointment by calling our Property Fraud Unit at (312) 603-4000. You will need to complete the information below in the presence of a staff member and show ID.
4. If cancelling by mail, you must fill out the form below and sign it in the presence of a notary, who should complete their section below and affix their official notary stamp to the document. Please include a legible copy of your state-issued ID, along with the original of this form, and mail (or hand deliver) to: CCRD Fraud Unit, 118 N. Clark St, Room 120, Chicago IL 60602
5. If the information provided does not match the alert registration, or an incomplete request to cancel submitted, the alert will not be canceled until sufficient documentation is provided.

YOUR INFORMATION

NAME: _____

ADDRESS of REQUESTOR: _____

CITY/STATE/ZIP: _____

BEST PHONE NUMBER TO CONTACT YOU: _____

REGISTERED PROPERTY INFORMATION

PROPERTY INDEX NUMBER TO CANCEL: _____

ADDRESS OF PROPERTY TO CANCEL: _____

EMAIL ADDRESS (IF USED) TO REGISTER: _____

PHONE NUMBER (IF USED) TO REGISTER: _____

I, _____, the "requestor," am officially requesting to cancel all property fraud alerts to me for the PINs contained in this document. I am making this request of my own free will, and authorize CCRD and Onyx Electronics to delete my information and alerts directed to me. I understand that duplicate entries for these PINs to other registrants can only be canceled by those persons in whose name the alert was registered. **SIGNATURE:** _____

FOR NOTARY USE ONLY

I, _____, affirm that the document above was fully completed when presented to me, and that the person whose name appears as the "NAME" listed above appeared before me, and that I verified their identity by inspecting a copy of valid, state or government issued ID.

Date: _____

Notary Signature: _____

(affix notary seal in this box)